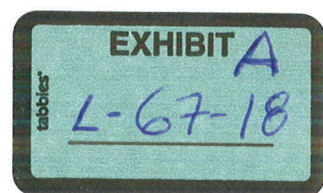


EXHIBIT A



NORTHEAST OHIO REGIONAL SEWER DISTRICT
RESOLUTION NO. 114-13

Authorizing the Executive Director to enter into Regional Stormwater
Management Program Community Cost-Share Program Agreements
with Member Communities.

WHEREAS, the Code of Regulations of the Northeast Ohio Regional Sewer District, Title V – Stormwater Management Code Chapter 9 outlines the Community Cost-Share Program developed to provide funds to District Member Communities for construction, operation and maintenance activities of community-specific stormwater management projects; and

WHEREAS, under the Community Cost-Share Program, 25% of the annual collected stormwater revenue from each Member Community will be held by the District in a Community Cost-Share account, whereby Communities, with review and approval by the District, through specific applications outlining the community-specific stormwater work to be performed can access reimbursement of their funds; and

WHEREAS, the District is seeking authority to enter into Regional Stormwater Management Program Community Cost-Share Program Agreements with Member Communities for the purpose of detailing and memorializing responsibilities of the District and Member Communities under specific applications to the Community Cost-Share Program;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE NORTHEAST OHIO REGIONAL SEWER DISTRICT:


Section 1. That this Board finds that for the reasons stated in the preamble hereof it is in the best interests of the District to enter into Regional Stormwater Management Program Cost-Share Program Agreements with Member Communities to memorialize responsibilities of the District and Member Communities under specific applications to the Community Cost-Share Program.

Section 2. That this Board hereby authorizes the Executive Director to enter into Regional Stormwater Management Program Cost-Share Agreements with Member Communities to memorialize responsibilities of the District and Member Communities under specific applications to the Community Cost-Share Program under such terms and conditions that are satisfactory to the Director of Law and in the best interests of the District.

Section 3. That this Board authorizes the Executive Director to execute all documents and do all things necessary to effect the terms and conditions of the Stormwater Management Program Direct Billing Agreements with Member Communities.

Section 4. That this Board declares that all formal actions of the Board concerning and relating to the adoption of this resolution and that all deliberations of the Board and any of its committees that resulted in said formal action were conducted in meetings open to the public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On motion of Mayor Starr seconded by Mr. O'Malley, the foregoing resolution was unanimously adopted on May 16, 2013.



Sheila J. Kelly, Secretary
Board of Trustees
Northeast Ohio Regional Sewer District

EXHIBIT B

UPON PASSAGE, WILL INSERT L-67-18

EXHIBIT C



**Community Cost-Share Program
APPLICATION**

Member Community Information

Community:

City of Parma

Primary Project Contact:
(Name & Title)

Brian Higgins

Service Director

Mailing Address:

6611 Ridge Road

Parma, OH 44129

Phone Number:

440-885-8009

Email:

bhiggins@cityofparma-oh.gov

Project Information

Project Title:

Baldwin Creek Bank Stabilization Project

Address or Location of Project:

E. Linden Lane, Parma

Project Start Date:

06/01/2018

Project End Date:

06/01/2019

Community Cost-Share Fund Request:

\$126,098.97

Submission Date:

3/6/18

This is a Transfer Funds Agreement; when the agreement has been fully executed the Community Cost-Share funds will be transferred to the District.



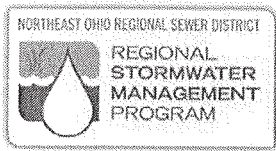
Project Narrative

1) Project Summary (1,000 word maximum)

Describe the Project and include the following information, as applicable:

- Describe the Project and deliverables; provide a map if applicable
- Submit a deliverable worksheet listing tasks and deliverables with start dates and end dates for the significant benchmarks.
- List permitting requirements necessary to initiate and complete project and how the requirements will be met.

This work will be completed under the Northeast Ohio Regional Sewer District's existing Design-Build contract for the Baldwin Creek Bank Stabilization (BCBS) project area. The BCBS project will rehabilitate the East Linden Lane culvert headwalls, replace streamside retaining walls, protect public utilities, and stabilize approximately 500 feet of Baldwin Creek, including minor channel modification and bank stabilization. The project will also improve 225 feet of the East Linden Lane right-of-way (ROW), including reconstruction of roadway embankment and installation of concrete curb and pavement underdrain in an effort to intercept and route drainage safely away from the streambank. The bank stabilization approach will improve stream bank angle and surface treatment aimed to reduce stream energy to better manage the flashy urban hydrology and mitigate bank erosion. The confined stream corridor limits the ability to modify channel morphology; however, various portions of the project reach will incorporate riffle/pool modification to improve habitat and aquatic life mobility. Currently, the road has inadequate surface and subsurface drainage which is likely contributing to the erosion. The saturated soil weight coupled with active bank toe erosion exasperated the bank failure. The BCBS project will address these roadway concerns. The City of Parma will use Community Cost Share funds for the roadway reconstruction, pavement underdrains and the headwall repairs at the East Linden Lane culvert crossing.



2) Ability to Provide Long Term Maintenance (500 word maximum)

Describe the plans for long-term maintenance, addressing the following question:

- Who is responsible to provide on-going maintenance for the project and how will maintenance be ensured?
- Provide documentation of scheduled maintenance and operation for completed stormwater project(s).

The City of Parma will be responsible for maintaining the roadway and the East Linden Lane culvert as part of routine maintenance. NEORS will be responsible for monitoring the streambank stabilization components of the project.



*Community Cost-Share Program
Application*

3) Visibility and Public Outreach: (500 word maximum)

Public outreach is required if appropriate for your project.

- What audiences will be exposed to this Project (neighbors, students, community groups, public)?

Construction project signage will list this project as an NEORS Regional Stormwater Management Program project conducted in coordination with the City of Parma.



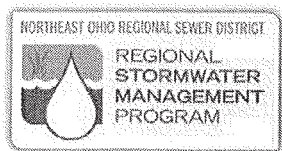
*Community Cost-Share Program
Application*

4) Budget Summary (500 words maximum)

The Budget Summary and Project Budget (*see page 3*) represent the Community Cost-Share Project components exclusively. Include details on the provider of all services such as design, engineering, construction management and materials including specific material cost, equipment, and hourly rate.

If an engineer's estimate is included with the application, indicate which line items are included in the Community Cost-Share Project application.

See attached document with engineer estimate and supporting information.



*Community Cost-Share Program
Application*

Vendor Registration

Prior to submission, ensure that the Member Community is a registered vendor with the District. Vendor Registration can be done by accessing http://www.neorsd.org/isupplier_homepage.php and completing the New Vendor Registration. If unsure of the Member Community vendor status, by initiating the New Vendor Registration a message of active registration will appear if currently registered as a vendor.

Project Budget

Project Expenses	Community Cost-Share Expense	Line Item Description
Professional Services		
Personnel (Member Community staff only)		
Subcontract		
Equipment		
Materials		
Other	\$126,098.97	Includes: Cost of Work, Design-Build Fee, and General Allowance.
TOTAL	\$ 126,098.97	

NEORSD Project Purpose and Background:

The purpose of the Northeast Ohio Regional Sewer District's (District's) Baldwin Creek Bank Stabilization project is to replace sections of failing retaining walls and stabilize streambanks that are experiencing significant erosion and threatening existing infrastructure along approximately 660 linear feet of Baldwin Creek adjacent to East Linden Lane in the City of Parma. The District entered into a contract with a Design-Build Team (DBT) composed of River Reach Construction, GPD Group, and EnviroScience to design and construct the Baldwin Creek Bank Stabilization project.

City of Parma's Community Cost Share Request Background:

As part of the DBT's site investigations, an inspection of the culvert carrying East Linden Lane over Baldwin Creek was completed. The culvert, and associated headwalls and wingwalls, are structures owned and maintained by the City of Parma. The inspection found that headwalls and wingwalls at both the inlet (west side) and outlet (east side) of the culvert are in need of repairs.

The east headwall/wingwall structure is in poor condition. The deficiencies consist of minor cracking with efflorescence from road salt applications above the culvert opening and minor spalling of the concrete along the top edge of the culvert opening. The north wingwall is leaning by approximately four degrees and large vertical structural cracks that are approximately 0.25 inches wide indicate that the wingwall is in the process of tipping forward and breaking free from the rest of the structure.

The west headwall/wingwall structure is in fair condition. The deficiencies consist of minor cracking with efflorescence above the culvert opening and minor spalling of the concrete along the top edge of the culvert opening. A large structural crack was observed on the south wingwall; however, unlike the east headwall/wingwall structure, deflection of the wall was not observed. Both wingwalls at this location appear to be stable.

The proposed repair work for the existing headwall/wingwall structures will consist of complete removal of the failed north wingwall (at the east end). A new 80-foot retaining wall is proposed at this location and will be structurally connected to the existing headwall at the removal cut line with the use of structural rebar dowels. This work will be conducted as part of the District's project and using District funds.

For all remaining work to headwall/wingwall structures, the City of Parma is proposing use of Community Cost Share funds to rehabilitate these structures under the District's Design-Build contract. Proposed work includes patching of the spalling, and the structural cracks on the west end (south wingwall) will be repaired with epoxy injection. In addition, all exposed concrete surfaces will be sealed with an epoxy-urethane sealer to prevent future deterioration.

Additionally, the DBT team found that inadequate surface and subsurface drainage from East Linden Lane likely contributes to the saturation of soils along the Baldwin Creek streambanks. The saturated soil weight coupled with active bank toe erosion exasperated the bank failure. The City of Parma is also proposing to use Community Cost Share Funds to install underdrains and concrete curbing to intercept and route drainage from East Linden Lane away from the streambank. Asphalt repairs to East Linden Lane would also be required. Like the headwall repairs, these activities will also be conducted under the District's existing Design-Build contract.

Community Cost Share Budget Request:

Although both the District's bank stabilization project and the proposed work could take place independently of each other, due to their interconnected nature and mutual risks, it would be beneficial to perform both activities together. Therefore the City of Parma is proposing to use \$126,098.97 in Community Cost Share Funds to complete the headwall rehabilitation activities, underdrain and concrete curbing restoration, and asphalt repairs to East Linden Lane. The cost breakdown is as follows:

• Bonding:	\$ 3,250.00
• Underdrain, Curbing & Asphalt Installation:	\$ 79,962.37
• Headwall Repair & Seal:	\$ 10,550.70
• Subcontractor Contingency Allowance (5%):	\$ 4,688.15
• Design-Build Fee (17%):	\$ 16,184.21
• General Allowance (10%):	\$ 11,463.54
TOTAL	\$ 126,098.97

The Underdrain, Curbing & Asphalt Installation and Headwall Repair & Seal amounts include all materials, labor, and equipment associated with those tasks. The 5% Subcontractor Contingency Allowance is to allow the DBT to account for unknown variability in subcontractor pricing. This 5% allowance provides for adjustment should these estimates increase. The 17% Design-Build Fee is the markup rate negotiated between the District and DBT team under the District's Design-Build contract. The 10% General Allowance is the same rate that the District is using throughout the Design-Build contract. The District recommends inclusion of this allowance for unforeseen site conditions.

It should be noted that all of the engineering and design activities associated with the City's proposed work have been completed under the District's budget portion of the overall Design-Build contract.

**COMMUNITY COST-SHARE AGREEMENT
BY AND BETWEEN
THE NORTHEAST OHIO REGIONAL SEWER DISTRICT
AND
CITY OF PARMA**

This Agreement is made and entered into this _____ day of _____, 2018, by and between the Northeast Ohio Regional Sewer District (District) acting pursuant to Resolution No. 114-13, adopted by the Board of Trustees of the District on May 16, 2013 (Exhibit "A"), and City of Parma (City) acting pursuant to Ordinance/Resolution No. _____, adopted on _____, 20__ (Exhibit "B").

Recitals

WHEREAS, the District, as a component of implementing a regional stormwater management program, manages a financial account termed the "*Community Cost-Share Account*" that is for the aggregation and dissemination of funds derived from revenues collected from the Stormwater Fee; and

WHEREAS, the purpose of the Community Cost-Share Account is to provide funding to assist the City with District-approved projects through the Community Cost Share Program; and

WHEREAS, the Community Cost-Share Program funds are used for construction, operation, and maintenance of the Local Stormwater System, including administrative costs directly associated with such projects as well as costs related to repair or upgrade; and

WHEREAS, the District supports the Community Cost-Share Baldwin Creek Bank Stabilization project (the "Project") as a Community Cost-Share project proposed by the City; and

NOW THEREFORE, in consideration of the foregoing, the payment and the mutual promises contained in this Agreement, the parties agree as follows:

Article 1.0 City Obligations

1.1 The City agrees to perform as follows:

1.1.1 Coordinate with the District to complete work as detailed in the District approved Community Cost-Share application. (Exhibit "C")

1.1.2 Meet with District staff when requested to review the Project status.

- 1.1.3 Obtain all necessary legal agreements with affected property owners to perform the Project and to bind any successor in title to maintain compliance as specified in this Agreement between the District and the City for the Project.
- 1.1.4 Comply with all applicable local, state and federal requirements. This may include, but is not limited to, U.S. Army Corp of Engineers Section 404, Ohio EPA Section 401 water quality certification, and Ohio Department of Natural Resources Dam Safety Laws.
- 1.1.5 If the City fails to maintain the Project in accordance with this Agreement, the City shall be liable for the full amount of any Community Cost-Share Program funds paid for the Project. Such amount shall be offset against the City Community Cost-Share Account.
- 1.1.6 Submit requests for approval to modify the budget, deadline, deliverables, or other components of the Project to the City's Watershed Team Leader at least 30 business days prior to the desired date of execution of the modification.
- 1.1.7 Acknowledge the District on any public advertisement or outreach efforts including all publications and signage related to the Project which shall include the following disclaimer:

This project was funded in part or totally through the Northeast Ohio Regional Sewer District (NEORSRD) Community Cost-Share Program in coordination with City, under the provisions of the NEORSRD Regional Stormwater Management Program. The contents and views, including any opinions, findings, or conclusions or recommendations, contained in this publication are those of the authors and have not been subject to NEORSRD review and may not necessarily reflect the views of NEORSRD, and no official endorsement should be inferred.

- 1.1.8 Permit the District to photograph the Project and to incorporate the Project into the District's overall public education and outreach efforts for stormwater management.
- 1.2 Failure to meet any of the requirements listed in Article 1.1 may result in termination of this Agreement and reimbursement of disbursed funds to the District.

Article 2.0 **District's Obligations**

- 2.1 The District agrees to perform as follows:

- 2.1.1. Perform the Project in accordance with Exhibit "C."

- 2.1.2. Allocate \$126,098.97 to the City for the Project from the City's Community Cost-Share Account.
- 2.1.3. Retain funds from the City's Community Cost-Share Account of up to \$126,098.97 for Project costs related to the District's performance of the Project.
- 2.1.4. Timely review and approval or disapproval of requests to modify the budget, deadline, deliverables, or other components of the Project.
- 2.1.5. Acknowledge the City in presentations or publications related to the Project.

Article 3.0 **Dispute Resolution**

- 3.01 The Parties shall continue the performance of their obligations under this Agreement notwithstanding the existence of a dispute.
- 3.02 The Parties shall first try to resolve the dispute at the level of the designated representatives as follows:

District Representative	City Representative
Watershed Team Leader	<i>Jack Sparks, Public Works Coordinator</i>

If the Parties are unable to resolve the dispute at that level within ten (10) working days, the Parties shall escalate the dispute to the following level to resolve the dispute:

District Representative	City Representative
Director of Watershed Programs	<i>Brian Higgins, Service Director</i>

- 3.03 If the Parties remain unable to resolve the dispute within an additional ten (10) working days, the Parties shall proceed to mediation upon request by either party. The mediator shall review all documents and written statements, in order to accurately and effectively resolve the dispute. The mediator shall call a meeting between the Parties within ten (10) working days after mediator appointment, which meeting shall be attended by at least the respective representatives listed in paragraph 3.02 above. The Parties shall attempt in good faith to resolve the dispute. The Parties agree to follow the Uniform Mediation Act, Chapter 2710 of the Ohio Revised Code. The Parties shall share the cost of the mediator equally.
- 3.04 Such mediation shall be non-binding between the Parties and, to the extent permitted by law, shall be kept confidential. If the dispute is resolved and settled through the mediation process, the decision will be implemented by a written agreement signed by both Parties.

If the dispute is unable to be resolved through mediation, the Parties agree to submit the dispute to the appropriate jurisdiction as per Article 4, Remedies, below.

Article 4 **Remedies**

- 4.01 The Parties agree that, after exhausting the dispute resolution process outlined above, all claims, counter-claims, disputes and other matters in question between the Parties arising out of or relating to this Agreement, or the breach thereof, will be decided at law. This Agreement shall be governed by and interpreted according to the laws of the State of Ohio.

Article 5 **Counterpart Signatures**

- 5.01 This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but which counterparts when taken together shall constitute one Agreement.

Article 6 **Governing Law**

- 6.01 The terms and provisions of this Agreement shall be construed under and governed by the laws of Ohio (to which all Parties hereto consent to venue and jurisdiction).

Article 7 **Disclaimer of Joint Venture**

- 7.01 This Agreement is not intended to create a joint venture, partnership or agency relationship between the Parties, and such joint venture, partnership, or agency relationship is specifically hereby disclaimed.

Article 8 **Authority to Execute**

- 8.01 Each person executing this Agreement represents and warrants that it is duly authorized to execute this Agreement by the party on whose behalf it is so executing.

Article 9 **Exhibits**

The following exhibits are attached hereto and incorporated herein:

Exhibit "A" – District Resolution
Exhibit "B" – City Ordinance/Resolution
Exhibit "C" – District-Approved Community Cost Share Application

The parties have executed this Agreement on the day and year first above written.

NORTHEAST OHIO REGIONAL SEWER DISTRICT

BY: _____
Kyle Dreyfuss-Wells
Chief Executive Officer

AND

BY: _____
Darnell Brown, President
Board of Trustees

CITY OF PARMA

By: _____

Title: _____

The Legal Form and Correctness of this
Instrument is hereby Approved:

CITY OF PARMA

Assistant/Director of Law

This Instrument Prepared By:
Katarina K. Waag
Assistant General Counsel
Northeast Ohio Regional Sewer District

Each party agrees that this Agreement may be executed and distributed for signatures via email, and that the emailed signatures affixed by both parties to this Agreement shall have the same legal effect as if such signatures were in their originally written format.

[FOR DISTRICT USE]

CONTRACT NO.

NORTHEAST OHIO REGIONAL SEWER
DISTRICT

WITH

CITY OF PARMA

FOR

COMMUNITY COST-SHARE PROJECT:
BALDWIN CREEK BANK STABILIZATION

Total Approximate Cost: \$126,098.97

The legal form and correctness of the within
instrument are hereby approved.

CHIEF LEGAL OFFICER

Date

CERTIFICATION

It is hereby certified that the amount required to
meet the contract, agreement, obligation, payment
or expenditure, for the above, has been lawfully
appropriated or authorized or directed for such
purpose and is in the Treasury or in process of
collection to the credit of the fund free from any
obligation or certification now outstanding.

CHIEF FINANCIAL OFFICER

Date